

**FOWEY NEIGHBOURHOOD PLAN
MINUTES OF MEETING HELD ON
THURSDAY 19TH FEBRUARY 2015
AT 7pm**

Present: Katherine Alexander, Ruth Finlay, Giles Asker, Chris Wharton, Heather Hunt

- 1 Apologies for absence: Richard Rashleigh, Gaynor Edwards, Carol Eardley, Kathleen Jones
- 2 Declaration of interests: None
- 3 Minutes approved by Ruth Finlay and Chris Wharton
- 4 There were no matters arising from the minutes
- 5 Following discussion it was agreed that Kathleen Jones, Richard Rashleigh and Heather Hunt will become part of the steering group for the Fowey Parish Neighbourhood Plan
- 6 Following amendments agreed at the meeting of Fowey Town Council the new terms of reference were formally adopted by the steering committee
- 7 Further to the launch event of the neighbourhood plan of the 7th February 2015 it was reported that there was an excellent turnout with positive feedback gained from the afternoon. 53 questionnaires were completed at the event with further questionnaires to be collected from the various outlets by the 28th February 2015

Ruth Finlay has the questionnaires and will undertake an initial analysis of the findings and report back by email to the steering group **AP RF**
- 8 Discussed the remaining funds available from the grant. The following ideas were explored: display boards, projector screen, banners, laser printer, mail shots, printing and refreshments. **AP RF/HH**
- 9 Confirmed a date for community engagement at Polkerris on Wednesday 25th February at the Rashleigh Inn **AP GE/RF/KA/CW**
Agreed to prepare a further newsletter with the initial finding and key issues identified from the questionnaires to be distributed in The Fowey News
A workshop will be arranged for Saturday 21st March 2015 to explore further ideas, timelines for future engagement within specific areas (Giles Asker's office)
- 10 Date of next meeting Monday 23rd March 2015 at 7pm (Giles Asker's office)